



STUDENT TEACHING AND INTERNSHIP APPLICATION FOR REFUND OF 50% OF PAID STUDENT FEES

You are eligible to apply for a 50% refund of your student fees paid during the semester in which you are enrolled for student teaching credit or internship credit only, in locations 40 miles or more from your home campus. Home campus is SMSU in Marshall for all students taking the majority of their credits at SMSU in Marshall or will be determined by the program in which you are enrolled. You are eligible for a refund only for those fees associated with the student teaching or internship credits. Fees included in the 50% refund are: *Student Activity Fee, Student Center Facility Fee, Technology Fee, Health Service Fee, Maintenance Fee and Athletic Fee.* "If you are taking other courses, you are responsible for the fees associated with the additional credits. The refund will be processed after you have paid your bill in full. You must apply for the refund within the semester you are enrolled in the student teaching or internship courses. Applications received after the semester in which you were enrolled will not be accepted."

Date: _____ Mustang ID: _____

Name: _____ Home Campus: _____

Address: (Where you want check mailed to) _____

Semester Enrolled: _____

Course Title: _____ Credits: _____ Location: (city) _____

Student's Signature: _____

Please mail or deliver the completed form to:

SMSU
Office of Business Services, IL 139
1501 State Street
Marshall, MN 56258

Please Do Not Write Below This Line

Total Student Fees paid at registration: _____

Amount of Refund: (50%) _____

Approved by: _____